



APPLICATION FOR EMPLOYMENT

INSTRUCTIONS: Print clearly in black or blue ink. Answer all questions. Sign and date the form.

Last Name:		First Name:		MI
Current address:			City/State:	Zip:
How Long?	Home Phone:		Work Phone:	
Social Security # (optional)				
Position applied for:			Date available to begin work:	
Salary Desired:				
If less than 18, do you have certificate of age or employment?				
Are you eligible to work in the US?			Do you have a valid drivers license?	
Have you been convicted of or pleaded guilty to a felony?				
If yes, give dates and explanation				

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	ADDRESS	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE(S)

SPECIAL SKILLS AND QUALIFICATIONS: List job-related licenses, skills, training, honors, awards, and special accomplishments.

WORK HISTORY

Please list your work experience beginning with current or last position.

Dates of employment:	Position held
Employer:	Starting Salary:
Address:	Finishing Salary:
Supervisor name:	
Phone:	
Reason for leaving:	
List duties performed, skills used, advancements or promotions:	

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May we contact your present employer? Yes _____ No _____

REFERENCES: List two past supervisors and one non-relative person

Name	Title/relationship	Phone number	Occupation

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to include any additional information necessary to describe your full qualifications for the specific position for which you are applying.

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from GSMIT's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, a criminal and driving record background check and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of the GSMIT or me.

Date _____

Signature _____